



# Ground Manager - Game Day Checklist

Venue Name:

Date:

\* Initial each question

<b>Weather Conditions</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Are weather conditions suitable for participation in Rugby League or other training activities?			
<b>Playing Surface Facilities</b>			
Are there any major depressions?			
Is there material on the field that could cause injury? (glass, plastic, rocks, field painting pegs etc)			
Are there any articles protruding or evident?			
Are there any trip hazards? (large holes, divots, sprinkler heads etc)			
Is playing field grass an appropriate length?			
If a cricket pitch is on the field, is it safe for Rugby League to be played? (e.g. covered, turf softened)			
Is the playing surface playable?			
<b>Games should be normally cancelled/postponed if &gt;50mm rain has fallen in the last 24hrs – to maintain the field surface</b>			
Is the playing surface overly dry?			
Are buckets containing soil or sand available for filling in holes?			
<b>If there is a hazard on the field that cannot be rectified, contact your President first, then together, contact the Local League as soon as practical to arrange relocation of the days games</b>			
<b>Field Marking</b>			
Are field markings as per NRL Law?			
<b>Refer to section 18: 'Ground markings &amp; dimension guidelines', in Rugby League Laws of the Game</b>			
<b>Lighting</b>			
Are field lighting conditions adequate?			
<i>Local - training 50 Lux / competition 100 Lux</i>			
Is there sufficient lighting for general access areas or walkways?			
Is there sufficient lighting in car parking areas?			
<b>Venue Fencing</b>			
Do fields have permanent fencing?			
Is all ground fencing in good condition? (e.g. no protruding wire, bolts, metal signs etc)			
Have fields been 'roped off' to keep spectators at a safe distance from the field of play?			
<b>As per recommendation – temporary fencing or 'roped off' area of a playing field is constructed at a minimum three (3) metres from the external perimeters of the field of play</b>			
<b>Game Day Equipment – in place</b>			
Goal post pads (in good working condition)			
Corner posts (in good working condition)			
Footballs (correctly inflated)			
Is sports equipment safe and in good condition e.g. footballs correctly inflated, stitching intact on bump pads or tackle bags?			
Benches			
<b>Substitutes bench - local – suitable for 4 people</b>			
Modified rules vests			
Is water available near the playing area for filling water bottles?			



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<b>First Aid Area</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Are first aid kits stocked and checked against an appropriate checklist?			
Is ice available for sports trainers/first aid personnel?			
Is an appropriate stretcher provided on site?			
Is there ambulance access if required?			
<b>Check with groundsman to ensure irrigation lines are avoided</b>			
Is the stretcher location known to participating teams/first aid personnel?			
Is there a treatment table available?			
Is the treatment table/s in safe working condition?			
Is there access to a defibrillator?			
Is a sterile medical area provided for club doctors?			
<b>Team/Officials Area</b>			
Is there an appropriate area set aside for sin bin officials, timekeepers, and/or scorers?			
Is the required officials table/s in place?			
Are there working clocks available?			
<b>Recommended three (3) – game clock, sin bin clock &amp; time off clock</b>			
Are labelled officials vests available?			
Is there a working siren/bell/hooter?			
Are means of communication, in good working order (i.e. walkie talkies)?			
Do you have access to copies of Laws of the game (or access to online digital copy)?			
<b>Scoreboard</b>			
Is the scoreboard positioned appropriately (visible to coaches, players & spectators)?			
<b>General Facility</b>			
Is the PA system functioning?			
Are pre-recorded messages cued up (e.g. Sam Thaiday – PEP reminders)			
Are the facilities free from debris or rubbish?			
Are grandstands or provided seating clean and safe?			
Is portable seating or erected scaffolding stable and safe?			
<b>Change Rooms</b>			
Are the change rooms and referees' facilities safe and hygienically clean, particularly the showers and toilets?			
Is hot water available in shower facilities in both players change rooms and referee change rooms?			
Are benches or tables provided safe and in good working condition?			
Is ice available for sports trainers / first aid personnel?			
<b>Toilets – Dressing Rooms &amp; Public Use</b>			
Are toilets well maintained, hygienic and adequately stocked with toilet paper, paper hand towels, soap?			
Are waste bins provided, placed appropriately, and emptied regularly?			



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<b>Access to Emergency Services</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Are keys to the gate for emergency access vehicles on hand?			
Is signage in place to prevent vehicles/persons from obstructing emergency vehicle access?			
Is a telephone available to call for emergency services, if required?			
Is there a list of local hospital emergency departments or local doctors/medical centres available?			
<b>Ground Managers Named for game day</b>			
<i>Best Practice – three (3) per field</i> <ul style="list-style-type: none"><li>• <i>One can patrol benches</i></li><li>• <i>Another patrols the perimeter in a clockwise direction</i></li><li>• <i>The other patrols the perimeter in an anti-clockwise direction</i></li></ul>			